

The American College of Thessaloniki and Anatolia College Privacy Policy

The American College of Thessaloniki (ACT) and Anatolia College (AC) are committed to the highest level of integrity in dealing with the private information of our web users. This policy is continuously assessed against new technologies, business practices and the needs of our users.

Information Gathering

For systems administration and site statistical analysis, ACT and AC may automatically log IP addresses (the location of your computer on the Internet), time of visit, type of Web browser being used, and operating system or platform. We do not use these logs to track your session or to identify your personal information. From time to time, for purposes of understanding and evaluating the effectiveness of various outgoing email marketing campaigns, and only when a link originates through such email, ACT and AC may track a visitor's session exclusively while on our site. When you subscribe on our site to obtain particular materials such as newsletters, catalogs, etc, we collect specific information such as your name, address, phone numbers, and email address; this is strictly to ensure that we can communicate with you, provide you the materials you wish to receive, and from time to time inform you of any new or additional material that you may find useful. You may unsubscribe at any time.

Information Use

The American College of Thessaloniki and Anatolia College will not provide any of your personal information to third parties without your permission, unless compelled by law or a court order to do so. We will under no circumstances sell any personal information to third parties for purposes of marketing, advertising, or promotion.

Online Surveys

We value the opinions of our students, alumni and friends and want to improve your experience with our courses and services; therefore, from time to time, we will conduct research surveys. We may also contract with third parties to perform the research, but the use of any of your data by that third party is limited solely to that survey initiative and is protected by a confidentiality agreement.

Cookies

Cookies are small bits of information that are stored on your computer hard drive by your web browser. Cookies help establish a user session and allow our server to correctly provide site users with the appropriate information and services. We also use cookies to ensure you obtain the information you request and to authenticate your authority to access the site in the event that you are a registered user on our site. The cookie stored on your computer will contain any personal identifiers. We also use cookies to track the usage of act.edu in order to improve the site according to our users' needs. Most people accept cookies but you can configure your browser to not accept cookies if you choose, however, if you disable your cookies and are a registered user, you will not have access to some potentially useful information on the site.

Consent

By using this web site, you agree to the collection and use, consistent with applicable laws, of information available on or through this site (including your personally identifying information) by ACT and AC and its affiliates, contractors and permitted agents. Should a change to our privacy policy occur, we will post those changes on this page so that you are always aware of the nature of the information we collect, how we use it, and the circumstances under which we may disclose it. Unless otherwise required or permitted by applicable law, we do not intend to use your personally identifiable information collected through this site in ways not described here without first providing you the opportunity to opt-out of that use.

Security

We utilize encryption technology to safeguard personal information from unauthorized access or disclosure and accidental loss, alteration or destruction. While no system can provide guaranteed security, we take reasonable efforts to keep information you provide to us secure, including physical security at the location of the server where information is stored.

Links Outside Our Domain

Our web site contains links outside of our domain. ACT and AC are not responsible for the content or policies of those sites.

Children

act.edu is not intended to nor does it seek to receive information from children under the age of 13, however, due to the nature of our services, information is collected without requiring the visitor to the site to disclose his or her age on this site.

Contact

Questions regarding this policy should be directed to:

**The American College of Thessaloniki and Anatolia College
P.O. BOX 21021
55510 Pylea
Thessaloniki, Greece**

Email: webmaster@act.edu

This policy was last updated on Feb. 28, 2005